

2020-2021

BY-LINE INFORMATION & SUBMISSION DEADLINES

By-Line article submission deadlines are provided on the table below.

A few things to keep in mind:

- 1) Please be timely with your article (late articles will not be included until the next issue).
- 2) Please proof-read your article and spell check before submitting.
- 3) Please include original photos with your article.
- 4) You're welcome to submit an original photo with a description without providing an article.
- 5) If you have a special event, please plan to submit original photos with a description and/or article.

Together, we can provide parents and the community with a timely, informative and professional newsletter that showcases our school, students & staff.

Thank you.

By-Line Editor
Tracey Waters

SAVE ARTICLE TO: Common Drive (J) By-Lines Folder 2020-21 Folder Corresponding Issue Folder	To BOCES	Mail
Monday, Aug. 10 - September (Back to School) Issue (<i>Wellness Tip</i>)		
Monday, Sept. 14 - October & November Issue (<i>Grades UPK-2, K-12 Music & Art, MS & HS Science, Wellness Tip</i>)		
Monday, Nov. 9 - December & January Issue (<i>Grades 3-5, K-12 PE, MS & HS History, Wellness Tip</i>)		
Monday, Jan. 11 - February & March Issue (<i>Grades UPK-5, HS Business, MS & HS English, Wellness Tip</i>)		
Friday, March 12 - April & May Issue (<i>MS, K-12 Tech & K-12 Computers, Wellness Tip</i>)		
Monday, April 12 - Budget Newsletter		
Monday, May 14 - June Issue (<i>Grades UPK-5, MS & HS Math, Spanish, ALL 2021-22 student supply list, Wellness Tip</i>)		

