

SUBJECT: NON-RESIDENT STUDENTS

Non-resident families who wish to enroll children in the School System shall submit a request in writing to the Superintendent, who shall determine whether or not the students(s) will be admitted. The following guidelines will be followed:

- a. Parents/guardians must work out transfer conditions with home school district.
- b. There is sufficient space to accommodate the non-resident student.
- c. No increase in the size of faculty or staff will be necessary to accommodate them. No adverse impact on the District.
- d. All rules and regulations in effect for District students will be applicable to non-District students. Non-District students must sign and abide by a non-District student contract.
- e. A student whose parents intend to become residents of the Whitesville Central School District within sixty (60) days of the beginning of the semester in which the enrollment is sought may enter the school if they can provide bona-fide evidence of their intent; i.e. sales contract, deed, etc.
- f. A student who moves from the District after completion of the first semester of the year preceding his/her anticipated graduation year may be given permission to remain in the Whitesville Central School District until graduation.
- g. Student of any grade level who moves from the Whitesville Central School District during the school year may be given permission to finish the semester in which the move occurs.
- h. Foreign students participating in a recognized Student Exchange Program may attend District schools. The administration is authorized to file with the U.S. Immigration and Naturalization Service the forms necessary for such students to obtain a student visa. The District will neither sponsor nor accept for admission students whose permanent residence is outside of the United States who are not participating in a recognized foreign student exchange program.
- i. In all cases described above and any unusual circumstances not covered above, a written request must be submitted to the Superintendent.
- j. Parents must also sign a release of information form so that the administration at Whitesville Central School can contact the transfer school and all medical and academic and psychological reports can be obtained.
- k. If a child is not living with a parent, they must submit legal proof of custody or guardianship.
- l. Transportation does not have to be provided for non-resident students.
- m. In order to determine whether or not the Whitesville Central School can provide an educational program, testing may be administered before being admitted.

The Whitesville Board of Education believes that out-of-district students add both quality and quantity to the school experience, enhancing the experience for local students. In this respect, Whitesville is committed to the concept of school choice.

(Continued)

SUBJECT: NON-RESIDENT STUDENTS (continued)

On the other hand, because our first obligation is to provide quality education to resident children of Whitesville, if the addition of an out-of-district student would detract from that quality it should not be allowed. Therefore the following guidelines shall be upheld.

1. In the pre-kindergarten class, if 16 students are enrolled in the class, no additional out-of-district students will be accepted in the program.
2. In grades K through 6, if 25 students are already enrolled in a class, no additional out-of-district students will be accepted.
3. In grades 7-12, excess number shall be determined by recommendation of the Superintendent after consulting with the Guidance Counselor and appropriate teaching staff.
4. For all incoming students, the Superintendent or his designee shall consult with administration from the transfer school to determine if the student's behavior is conducive to a quality education experience.
5. Whitesville Central School reserves the right to refuse admission to an out-of-district student whose behavior, attendance or academic performance has not been conducive to a quality educational experience, and reserves the right to deny continued admission to a student who does not maintain this quality of educational experience. Parents will be notified when concerns arise in an effort to correct them before continued admission is denied.

Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department.

Education Law Sections 1709(13), 2045 and 3202
8 New York Code of Rules and Regulations
(NYCRR) Section 174.2

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